



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Stan Huckaby, Treasurer  
National Republican Senatorial Committee  
425 Second Street NW  
Washington, DC 20002

Identification Number: C00027466

APR 5 2000

Reference: Year End Report (12/1/99-12/31/99)

Dear Mr. Huckaby:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 23 of the Detailed Summary Page. Each contribution made to a federal candidate or committee must be itemized on Schedule B regardless of the amount contributed. 11 CFR §104.3(b)(3)(v)

-Please amend Schedule A supporting Line 11(c) and Line 12 by providing the full name for each contribution or transfer received from a political committee. 11 CFR §104.3(a)(4)(ii) and (iii)(B)

-For your convenience, you may report conduit earmarked contributions on a computer generated Memo Schedule for Earmarked Receipts and Disbursements. Prior to use, the form you create must be approved by the Commission. A sample format is enclosed to illustrate an acceptable format.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports

Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read 'Neil Evans', written over the word 'Sincerely,'.

Neil Evans  
Reports Analyst  
Reports Analysis Division

## MEMO SCHEDULE FOR EARMARKED RECEIPTS AND DISBURSEMENTS

Contributions transmitted to Candidate Committee Name (state, district if applicable) in the form of the contributors' check.

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)

<b>A. Full Name, Mailing Address and ZIP Code</b>  Michael Chaplin 4 River Road City, State ZIP Primary <input checked="" type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  American Corporation Occupation vice president	<b>Dates (month, day, year)</b>  Received: 1/1/97 Transmitted: 1/5/97	<b>Amount This Period</b>  \$200.01
<b>B. Full Name, Mailing Address and ZIP Code</b>  Jane Smith 321 River Street City, State ZIP Primary <input checked="" type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: 1/1/97 Transmitted: 1/6/97	<b>Amount This Period</b>  \$200.00
<b>C. Full Name, Mailing Address and ZIP Code</b>  Primary <input type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: Transmitted:	
<b>D. Full Name, Mailing Address and ZIP Code</b>  Primary <input type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: Transmitted:	
<b>E. Full Name, Mailing Address and ZIP Code</b>  Primary <input type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: Transmitted:	
<b>F. Full Name, Mailing Address and ZIP Code</b>  Primary <input type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: Transmitted:	
<b>G. Full Name, Mailing Address and ZIP Code</b>  Primary <input type="checkbox"/> General <input type="checkbox"/> Other <input type="checkbox"/>	<b>Name of Employer</b>  Occupation	<b>Dates (month, day, year)</b>  Received: Transmitted:	
<b>SUBTOTAL of Receipts This Page (optional)</b>			\$400.01
<b>TOTAL This Period (last page only)</b>			\$400.01

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